Director of the Center for Environmental Health and Safety

Leadership Profile

May 2023
Executive Summary

Southern Illinois University Carbondale (SIU) seeks a strategic and service-oriented leader to serve as the Director of the Center for Environmental Health and Safety (CEHS). This is an opportunity to manage a team of experts dedicated to guidance and technical leadership, insuring the environmental health and safety of the campus and greater community. The University has established a defined strategy moving forward, opening up an opportunity for the CEHS Director to impact academic research and student engagement while creating a sustainable future.

A nationally ranked public research university and regional economic catalyst, SIU creates and exchanges knowledge to shape future leaders, improve communities, and transform lives. With over 11,000 undergraduate and graduate students, the University’s six colleges and three professional schools offer more than 200 undergraduate majors, minors and specializations; three associate degrees; and graduate and professional education featuring 69 master’s degrees and 35 doctoral, medical and law degree programs. Since its founding, the University has awarded nearly 300,000 degrees and has about 250,000 living alumni throughout the world.

The CEHS Director, reporting to the Vice Chancellor for Administration and Finance, will oversee the development and implementation of environmental and workplace safety policies and guidelines based on federal, state, and local regulations in line with SIU’s strategic plan, Imagine 2030.

The successful candidate is a detail-oriented professional who is focused on the needs of university faculty, staff and students while maintaining compliance in a heavily regulated working environment. The capacity to motivate a team of specialized experts in diverse areas of study is essential for the CEHS Director, while collaborating with the Vice Chancellor for Administration and Finance under a coaching culture and commitment to the support of the professional growth of the divisional staff. A bachelor’s degree in Civil or Environmental Engineering, Environmental Science, or a related Physical Science is required, as is progressive leadership experience resulting in a comprehensive knowledge of environmental health and safety operations, programs, technology, and service delivery. A master's degree is preferred, as is a Professional Engineer (P.E.) license.

To submit a nomination or express a personal interest in this position, please see Procedure for Candidacy at the end of this document.
Role of the Director of the Center for Environmental Health and Safety

The Director of the Southern Illinois University Carbondale Center for Environmental Health and Safety (CEHS) serves a vital role as an educator, protector and expert in the areas of environmental and workplace health and safety. This leadership role will effectively lead their team of professionals with the identification and implementation of best-practices in this rapidly changing era of environmental and safety regulations.

Reporting to, and in collaboration with, the Vice Chancellor for Administration and Finance, the Director of CEHS will serve as the University’s point of contact with all matters related to the compliance and reporting of environmental regulations, and is responsible for the development and execution of environmental health and safety strategies in support of the overall strategic direction of the University.

The Director of CEHS will be responsible for leading a professional team of approximately six staff and five student employees who support the university in the areas of environmental health and safety, hazardous waste disposal, biological and medical waste, radiological waste, air emissions and power plant compliance. The Director will provide consultation to all faculty and staff, proactively focusing on environmental regulation and safety, while maintaining a balance with academic research needs.

**Essential responsibilities of the Director of CEHS will include:**

- Serve as chief administrator and compliance engineer of the Center for Environmental Health and Safety, while directing a team of six professionals in the areas of environmental health and safety, hazardous waste disposal, biological and medical waste, radiological waste, air emissions and power plant compliance.

- Develop strategic and operational goals for the CEHS that align with and support the University’s mission and strategic vision. Establish and implement CEHS initiatives that ensure compliance with all internal and external programs, policies and legal mandates and reporting requirements. Communicate these goals to various campus committees.

- Act as the principal CEHS authority on environmental compliance related issues including environmental permitting, air emissions, asbestos, storage tanks, site remediation and water pollutants.

- Ensure the monitoring of campus facilities and operations for environmental compliance, by preparing permit applications and air emissions reports for the power plant and greater campus, maintaining the permit for the Clean Air Act Permit Program (CAAPP) and the Spill Prevention Control and Countermeasures (SPCC) plans.

- Guide CEHS staff with the development and implementation of procedures and contingency plans for the protection of employees, students and visitors, and proper management and disposal of hazardous, radiological and biological waste, including training for campus staff and students.
Serve as the campus contact with federal and state agencies regarding all matters relating to environmental and occupational health and safety, and assist with on-site inspections and correspondence with the United States and Illinois Environmental Protection Agencies in areas related to environmental compliance.

Establish internal and external partnerships between the CEHS and organizational leaders to enhance service delivery and generate a reputation as a trusted, reliable, proactive, and service-oriented division.

Ensure organizational commitment to diversity, equity, and inclusion, and the creation of an affirming and welcoming workplace. Promote an environment where people thrive in their authentic identities, creating a true sense of belonging.

Coach, train and develop managers in their efforts to develop themselves and their teams.

Develop and maintain CEHS departmental budget, taking care to align resources with departmental and university-wide strategic priorities.

Stay informed of national and international current and future trends by participating in federal, state and local organizations related to environmental health and safety.

**Professional Qualifications and Personal Qualities**

Central to the SIU's desires in its next CEHS Director is the superior personal qualities that typify the successful leader, including irreproachable integrity, outstanding judgment, a commitment to excellence, perseverance, trustworthiness, an open mind, a direct and transparent communication style.

In addition, the ideal candidate will have the following professional qualifications and personal characteristics:

**Required Education and Experience**

- Applicants should have either a Bachelor's degree in Civil or Environmental Engineering, Environmental Science, or a related Physical Science, along with at least 5 years of professional experience in environmental regulatory compliance, which includes 3 years of managerial experience.

- Or, a Master's degree along with at least 3 years of professional experience in environmental regulatory compliance, including 2 years of managerial experience, is also acceptable.

- Consulting experience can also be considered as managerial experience.

**Preferred Qualifications**

- Licensed Professional Engineer in the State of Illinois are preferred.

- Certification and ability to maintain refreshers for USEPA Method 9 Evaluation of Visible Emissions, and HAZWOPER Training.
About Southern Illinois University Carbondale

Overview

Founded in 1869, SIU Carbondale is the flagship campus of the Southern Illinois University System, one of two public university systems in Illinois. SIU is a strong, diverse, student-centered, research-intensive, and comprehensive public university accredited by the Higher Learning Commission. Located 100 miles southeast of St. Louis, Missouri, SIU is a Carnegie-classified high research public university that ranks No. 8 among *College Gazette's* "10 Best 'Hidden Gem' Public Universities in the U.S."

The University is committed to providing a welcoming environment and the highest possible quality of education that will prepare all its students to become productive citizens in a multicultural world. Recognized for its wide array of academic programs, its research agenda, and its strong presence in global education, the University is a partner in many international linkages and exchange agreements. The University is also known for its service to veterans and first-generation students, its commitment to students with disabilities, and its focus on inclusive excellence, entrepreneurialism, and sustainability.

Just six hours south of Chicago and within easy driving distance of St. Louis, Memphis, Nashville, and Indianapolis, SIU draws students from the Midwest and also all 50 states and nearly 100 nations. The University offers about 100 undergraduate degrees, with more than 170 specializations and over 100 minors. Programming also includes about 69 master's degrees and more than 35 doctoral degrees, in addition to professional degrees in law and medicine.

Under the leadership of Chancellor Austin Lane, the University has embarked on the ambitious strategic plan, *Imagine 2030*. The plan focuses on five overarching themes, Student Success & Engagement, Diversity, Equity & Inclusion, Branding & Partnerships, Research & Innovation, and Sustainability. Each of these "strategic pillars" will be used as key focus areas to guide resource allocation with staffing, funding and execution.
Carbondale, Illinois

Carbondale is where education, culture, and nature come together. Carbondale is a city in Jackson County, Illinois, within the Southern Illinois region informally known as "Little Egypt." It is a few miles away from the mid-Mississippi River. The city was developed in 1853 because of the stimulation of railroad construction in the area. Today the major roadways of Illinois Route 13 and U.S. Route 51 intersect in the city.

The physical beauty of the region is a major attraction to students, faculty, and visitors. Sixty miles to the south of Carbondale is the historic confluence of the Ohio and Mississippi Rivers, the two forming the border of the southern tip of the state. Situated 10 miles southeast of the campus are two state parks and four large recreational lakes. Much of the area is a part of the 240,000-acre Shawnee National Forest, which features strikingly beautiful oak-hickory forests, flourishing wetlands, lush canyons, razorback ridges and unique geological features. A rare convergence of six natural ecological regions results in a diversity of plant and animal species.

The city is the most populous in Southern Illinois outside the St. Louis Metro-East region and the most populous city in the Carbondale-Marion-Herrin, Illinois Combined Statistical Area. As of the 2010 census, the city had a population of 25,902, and it is the state's 20th-most-populated city outside the Chicago Metropolitan Area. In addition, the CSA has 126,575 residents, the sixth-most-populous combined statistical area in Illinois.

SIU is fortunate to partner closely with the region’s largest private employer, Southern Illinois Healthcare, on many initiatives including for support to expand academic programs and increase enrollment. Likewise, the University enjoys strong relationships with state and local elected officials in the region, the Carbondale Chamber of Commerce and civic, education, and business leaders throughout southern Illinois.

More information about Carbondale and the southern Illinois region can be found on these sites:

- City of Carbondale
- Shawnee National Forest
- Giant City State Park
- Carbondale Main Street
- Area Dining
- Southern Illinois
- Outdoor Adventures
Procedure for Candidacy

For fullest consideration, candidate materials should be received by June 30, 2023.

Application materials should be submitted through the SIU Jobs Website.

SIU Carbondale is an Affirmative Action/Equal Opportunity Employer of individuals with disabilities and protected veterans that strives to enhance its ability to develop a diverse faculty and staff and to increase its potential to serve a diverse student population. All applications are welcomed and encouraged and will receive consideration.
Appendix – Center for Environmental Health and Safety
Organizational Chart